

## LEGAL MENTIONS

We at Georgia-Pacific, its subsidiaries and affiliates (collectively "Georgia-Pacific") respect your concerns about privacy and value the relationship we have with you. This EMEA Privacy Policy ("Policy") applies to consumer and customer personal information collected, stored, transferred, used or otherwise processed in the Europe, Middle East and Africa ("EMEA") region. Please note, that when you enter any sub-sites accessible through this website, such sub-sites may be operated by different Georgia-Pacific entities and/or may have their own privacy policies specific to those sites. We encourage you to read the privacy policies of each Georgia-Pacific site.

For purposes of this Policy, "Personal Information" means information that (i) is about, or relates to, an identified or identifiable consumer or customer, and (ii) can be linked to that consumer or customer. For purposes of this Policy, "Safe Harbor Personal Information" means Personal Information that is recorded in any form and relates to individuals residing in the European Economic Area ("EEA") or Russia.

### SITE COVERED BY THIS PRIVACY STATEMENT

Georgia-Pacific is a global organization with legal entities, business processes, management structures and technical systems that cross borders. This Policy applies to all Georgia-Pacific-owned websites and domains located in the EMEA region where Personal Information is collected, stored, transferred, used or otherwise processed.

### PURPOSE OF COLLECTION AND USE OF PERSONAL INFORMATION

Georgia-Pacific collects certain Personal Information such as name, email address, postal address and telephone number. We do not knowingly collect sensitive Personal Information, such as information about medical or health conditions, racial or ethnic origin, political opinions, religious or philosophical beliefs, trade union membership or other sensitive information as defined by the Safe Harbor framework. As more fully described below in "Privacy Practices", this Policy describes the types of Personal Information we collect on our websites from consumers and customers located in the EMEA, how we may use that information, with whom we may share it, the choices consumers and customers have for limiting the use and disclosure of their Personal Information and how to contact us about our practices concerning Personal Information. Our Policy also describes the measures we take to protect the security of Personal Information.

### INFORMATION WE COLLECT BY AUTOMATED MEANS

We collect certain information by automated means when you visit our websites, such as how many users visited our sites and the pages accessed. By collecting this information, we learn how to best tailor our websites to our visitors. We collect this information through various means such as "cookies," "web beacons" and IP addresses as explained below.

#### - Cookies

Like many companies, we use "cookies" on our websites. Cookies are bits of text that are placed on your computer's hard drive when you visit certain websites. We use cookies to tell us, for example, whether you have visited us before or if you are a new visitor and to help us identify site features in which you may have the greatest interest. Cookies may enhance your online experience by saving your preferences while you are visiting a particular site. Also, when we collect Personal Information from you in connection with a transaction we may extract some information about that transaction in an anonymous format and combine it with other anonymous information. This anonymous information is used and analyzed only at an aggregate level to help us understand trends and patterns. None of this information is reviewed at an individual level. If you do not want your transaction details used in this manner, you can change your web browser's settings to block all cookies or receive a warning before a cookie is stored, or you may delete all cookies from your computer. Please refer to your web browser's instructions or Help section to learn how to accomplish these things..

Please note, however, that without cookies you may not be able to take full advantage of all our website features. Georgia-Pacific will not link, or seek to link, an IP address with the identity of a website user.

#### **- Web Beacons**

Certain pages on our websites contain "web beacons" (also known as Internet tags, pixel tags and clear GIFs). These web beacons allow third parties to obtain information such as the IP address of the computer that downloaded the page on which the beacon appears, the URL of the page on which the beacon appears, the time the page containing the beacon was viewed, the type of browser used to view the page, and the information in cookies set by the third party.

#### **- IP Addresses**

An IP address is a unique identifier that certain electronic devices use to identify and communicate with each other on the Internet. When you visit our websites, we may view the IP address of the device you use to connect to the Internet. We use this information to determine the general physical location of the device and understand from what regions of the world our website visitors come. We also may use this information to enhance our websites.

## **SECURITY**

Georgia-Pacific maintains reasonable administrative, technical and physical safeguards to protect Personal Information from loss, misuse and unauthorized access, disclosure, alteration and destruction. Georgia-Pacific employees and processors who have access to Personal Information are obliged to respect the privacy of our visitors and the confidentiality of their Personal Information.

We may store Personal Information in locations other than your country of residence. In such cases Georgia-Pacific will endeavor to ensure that there are adequate levels of protection for your Personal Information taking into account applicable legal requirements, including those relating to data protection.

## **PRIVACY PRACTICES**

Personal Information shall be collected, processed, and transported fairly and in accordance with all applicable laws. No Safe Harbor Personal Information shall be processed unless the requirements of the EU Directive on Personal Data Privacy, as enacted in the applicable member state, or the applicable data protection laws are met.

#### **- Personal Information We Collect About You**

You may choose to provide Personal Information (such as your name, address, telephone number and email address) through our websites. Here are the ways in which you may provide the Personal Information and the types of information you may submit. We also tell you how we may use the Personal Information.

#### **- Contact Us**

If you communicate with us through the "Contact Us" link on our websites, we may ask you for information such as your name, email address and telephone number so we can respond to your questions and comments. We also may use the information you provide to evaluate the quality of our products and to communicate with you about our products and services.

#### **- Product Information Request Forms**

If you request information about our products, we may ask you to provide details such as your name, email address, telephone number and intended use of the relevant product. We use your details to send you the information you request. You also may choose to provide additional comments and requests.

#### **- Material Safety Data Sheets ("MSDS")**

You may be able to request Material Safety Data Sheets on our websites. To do so, we ask that you provide us with information such as your name, email address, postal address and telephone number. We use this information to send you the MSDSs you request. We also may use the information to communicate with you about certain safety-related issues.

#### **- Sample Request Forms**

You may order samples of some of our products by completing a request form. We ask you for information such as your name, email address, postal address and telephone number. We use this information to send you the samples you request. We also may use the information to communicate with you about our products and services.

**- Plywood Sales Kit Request Form**

You may be able to order a free Home Builder Plywood Sales Kit through our websites. To do so, we ask you to provide information such as your name, email address, postal address and telephone number. We use the information to send you the kit you requested and to communicate with you about our products and services.

**- Business Alerts, Newsletters and Other Communications**

On our websites, you may be able to sign up to receive business alerts, newsletters and other communications about our products, services and promotions. To sign up, we ask you for information such as your name and email address. We use the information to send you the communications you request and to communicate with you about our products and services.

**- Contests, Sweepstakes and Other Promotions**

On our websites, you may choose to participate in contests, sweepstakes and other promotions. Through these promotions, you may choose to participate in activities such as sending e-Cards, sharing information found on our websites with others, and sending email invitations. If you choose to participate in these promotions, we may ask you for information such as your name, email address, postal address and telephone number, as well as the names and email addresses of individuals with whom you choose to share information.

By providing another person's contact information to us, you acknowledge that you have obtained appropriate consent to provide this information and to have this individual receive the information you have asked us to send. We use the information you provide to administer contests, sweepstakes and other promotions. We also may use the information to communicate with you, or the other people you select, about our products and services. We will not use information you provide about other people for any purpose except the purpose you direct without first getting their consent.

**- Builder Partnership Program Registration**

If you are interested in joining the DryPly Builder Partnership program, you may request a welcome packet online. We ask you for information such as your name, email address, postal address and telephone number. We use the information you provide to send you the welcome packet containing special rebate forms and login information for the Builder Partnership portal. We also may use the information to communicate with you about our products and services.

**- Sign Up for Email**

On our websites, you may sign up to receive email such as newsletters, exclusive offers and promotions, and product news. To sign up, we ask you for contact details such as your name and email address. We use your contact details to send you the information you request and communications about our products and services.

**- Donations**

Our websites may allow you to turn your purchases into donations. To do so, we ask you for information such as your email address and zip code. We use the information to fulfill your request.

**- Create a Team**

On our websites, you may be able to create and register a team to encourage your friends and family to participate in promotions and other events. To register your team, you must provide information such as your team leader's email address. We use the information to create the team and confirm changes to the team's information.

**- Register for Auction**

On our websites, you may be able to register to participate in our auctions. To register, we may ask you for information such as your name, email address, postal address and telephone number. We use the information to contact you to complete the registration process and allow you to participate in the auction process.

**- Community Activities**

On our websites, you may be able to nominate others to receive awards, grants, services or other recognition for service to a community, charity or cause. To take advantage of this opportunity, we ask you for information such as name, contact information and other information about you and the person you nominate. We use the information you provide to select the winners and recipients of our awards, to communicate with you and the people you nominate, and to publish the content you share with us.

#### **- Feedback**

You may be able to submit feedback on our sites. If you choose to give us your feedback, we ask you for information such as your name, email address, postal address, occupation and the name of your organization. We also ask you about your experience using our websites. We may use the information you provide to enhance our websites.

#### **- Employer Interest Form**

If you are an employer interested in hiring staff, you may be able to fill out our employer interest form. We ask you for information such as your name, postal address, telephone number and email address. We also ask about your staffing needs. You may also submit comments or requests. We use the information you provide to respond to your request. We also may use the information to communicate with you about our services.

#### **- Careers**

You may be able to submit your curriculum vitae, or resume, and other information online to apply for a job with Georgia-Pacific. We may share the information you provide to Georgia-Pacific with subsidiaries, affiliates and/or third party service providers located in the EEA or the U.S. We use the information you submit to evaluate your interest in employment and to contact you regarding possible employment with Georgia-Pacific. With respect to Safe Harbor Personal Information

collected in the EEA and transferred to the United States, Georgia-Pacific is a member of the U.S. Department of Commerce Safe Harbor program and complies with the Safe Harbor principles of notice, choice, onward transfer, access, security, data integrity, and enforcement and oversight.

[\[Click here\]](#) to view our Safe Harbor Privacy Notice.

#### **- Personnel Recruiting Agency Registration**

If you are interested in being considered as a preferred provider of personnel recruiting services for Georgia-Pacific, you may complete a registration form on our websites. We ask you for information such as your name, email address, postal address and the name and a description of your organization. We use this information to evaluate your application.

#### **- Secure Websites for Business Customers**

On our secure websites, you may be able to register to gain access to information and services related to your business relationship with Georgia-Pacific. To register, we may ask you for details such as your name, email address, postal address, telephone number and password. We use these details to provide you with secure access to information about your business relationship with us and to facilitate your use of the websites.

#### **- Other Website Features**

We offer visitors to our websites various features for their information and enjoyment, which we may change from time to time. We may ask you to submit certain Personal Information so we can provide you with these features.

#### **- Other Uses of Information**

We may use the Personal Information you provide on our websites for Georgia-Pacific's internal purposes. These purposes include administration of our websites, data analytics and compliance with our legal obligations, policies and procedures.

The collecting, processing and use of data concerning individuals are done only in connection with accomplishment of the business purpose of Georgia-Pacific. By submitting your Personal Information and subject to applicable law, you consent to Georgia-Pacific's use of such information in accordance with the purposes described when such information is collected or as otherwise provided in this Policy. Georgia-Pacific does not sell, rent or otherwise disclose information about our website visitors, except as described herein.

#### **- Recipients or categories of recipients to whom the data can be disclosed**

In addition, we may disclose information about you (i) if we are required to do so by law or legal process, (ii) to third parties who provide services to Georgia-Pacific in accordance with applicable law, (iii) to law enforcement authorities or other government officials or (iv) when we believe disclosure is necessary or appropriate to prevent physical harm or financial loss or in connection with an investigation of suspected or actual illegal activity. We may also disclose your Personal Information upon your written request or upon your written consent.

With respect to Personal Information we share with third parties, we provide consumers and customers located in the EEA with an opportunity to opt out of such sharing. [\[Click here\]](#) if you would like to opt out. We do not use Safe Harbor Personal Information for purposes incompatible with the purposes for which the information was

originally collected without notifying the relevant consumers or customers of such uses and offering an opportunity to opt out.

Subject to applicable law, we reserve the right to transfer any Personal Information we have about you in the event we sell or transfer all or a portion of our business or assets. Should such a sale or transfer occur, we will use reasonable efforts to direct the transferee to use Personal Information you have provided through our websites in a manner that is consistent with this Policy.

## **DATA DELETED**

After expiration of the retention obligations and periods specified by law, supervisory authorities or internal policies, Personal Information collected by Georgia-Pacific is deleted. Any Personal Information not covered by the foregoing are deleted when the purposes set forth in the section entitled "Personal Information We Collect About You" above no longer apply or as required by applicable law.

## **PLANNED DATA DISSEMINATION TO THIRD COUNTRIES**

To accomplish the processes involved in implementing Georgia-Pacific's business purpose, Personal Information is disseminated in accordance with applicable international guidelines to government agencies, Georgia-Pacific subsidiaries and affiliates, our joint marketing partners, customers and suppliers in various countries. With respect to Safe Harbor Personal Information collected in the EEA and transferred to the United States, Georgia-Pacific complies with the Safe Harbor principles of notice, choice, onward transfer, access, security, data integrity, and enforcement and oversight.

[\[Click here\]](#) to view our Safe Harbor Privacy Notice.

## **ACCESS TO AND CORRECTION OF PERSONAL INFORMATION**

Georgia-Pacific provides consumers and customers with reasonable access to the Personal Information maintained about them. We also provide a reasonable opportunity to correct, amend or delete that information where it is inaccurate. We may limit or deny access to Personal Information where providing such access is unreasonably burdensome or expensive under the circumstances, or as otherwise permitted by applicable law. To obtain access to Personal Information, consumers and customers may contact Georgia-Pacific as specified in the "How to Contact Us" section of this Policy.

## **OPT-OUT, DELETE OR MODIFY PERSONAL INFORMATION**

If you would like to update your contact information or preferences, or have your information removed from our mailing lists, please [\[click here\]](#) or write to:

Georgia-Pacific LLC  
Attention : Privacy Office  
133 Peachtree Street, NE  
P.O. Box 105605  
Atlanta, GA 30348  
USA

## **DATA INTEGRITY**

Georgia-Pacific takes reasonable steps to ensure that Personal Information we collect is relevant for the purposes for which it is to be used and that the information is reliable for its intended use and is accurate, complete and current. We depend on our consumers and customers to update or correct their Personal Information whenever necessary.

## **LINKS TO OTHER SITES**

Our websites may provide links to other websites for your convenience and information. These websites may operate independently from Georgia-Pacific. Linked sites may have their own privacy notices or policies, which we strongly suggest you review if you visit any linked websites. To the extent any linked websites you visit are not

part of the Georgia-Pacific family, we are not responsible for their content, any use of the sites, or the privacy practices of such sites.

## **CHILDREN**

Georgia-Pacific recognizes that children need to be treated differently from adults. Georgia-Pacific will not knowingly market its products in any way that exploits children, nor will they knowingly collect information from children. Georgia-Pacific will not knowingly collect personal data about third parties from children. We recommend that children speak with their parents or legal guardians, prior to accessing this web site and encourage parents to teach children about safe Internet uses and disclosure of their personal data.

## **UPDATES TO OUR PRIVACY POLICY**

This Policy may be updated periodically and without prior notice to you to reflect changes in our online information practices. We will post a prominent notice on this site to notify you of any significant changes to our Policy and indicate at the top of the notice when it was most recently updated.

## **HOW TO CONTACT US**

Please address any questions or concerns regarding our EMEA Privacy Policy or our practices concerning Personal Information by:

Contacting us through our website : [\[Click here\]](#) or

Writing to :  
Georgia-Pacific LLC  
Attention : Privacy Office  
133 Peachtree Street, NE  
P.O. Box 105605  
Atlanta, GA 30348  
USA